

ASSOCIATED STUDENTS, CSU NORTHRIDGE (Revised Spring 2023)

MISSION STATEMENT

The Associated Students is the primary advocate for students at California State University, Northridge and provides excellent, meaningful programs and services designed to create and enhance a spirited, learning-focused campus environment.

VALUES STATEMENT

In order to guarantee equal human rights for the student body, the organization declares equal opportunities shall be afforded all students without regard to race, color, religion, size, creed, gender, gender identity, pregnancy, marital affiliation, sexual or affectional orientation, age, sex, ethnic origin, citizenship, nationality, veteran status, or disability.

ARTICLE I – NAME AND COLORS

Section 1. The name of this Corporation shall be the Associated Students, California State University, Northridge, Inc., HEREINAFTER REFERRED TO AS THE ASSOCIATED STUDENTS. The official abbreviation of the Associated Students shall be AS CSUN.

Section 2. The official nickname of this Corporation shall be Matadors.

Section 3. The official colors of this Corporation shall be red, white, and black.

ARTICLE II – PURPOSE

Section 1. The purpose of this Corporation shall be those set forth in the Articles of Incorporation.

ARTICLE III – MEMBERSHIP AND PRIVILEGES

Section 1. This Corporation recognizes two types of membership: Regular and Honorary Life.

- A. Regular Members: Any individual who is enrolled as a matriculated or summer session student who pays the Associated Students fee is termed a Regular Member of the Associated Students. Regular members are entitled to:
 - 1. Admission to A.S. sponsored activities, free or at a reduced rate;
 - 2. The right to hold office, both elective and appointive, in accordance with the provisions of the Bylaws of the Associated Students, HEREINAFTER REFERRED TO AS BYLAWS;
 - 3. Appropriate vote(s) in all student body elections;
 - 4. An option to subscribe to all publications of the Associated Students;
 - 5. The right to represent the Associated Students in University competition in accordance with the rules of eligibility of the respective division and/or conference ruling;
 - 6. Membership in organizations chartered by the Associated Students in accordance with the membership rules and procedures as prescribed by the charters or constitutions of said organizations;
 - 7. Any other privileges which shall be prescribed by the Senate of the Associated Students.
- B. Honorary Life Members: Honorary Life Members are those individuals entitled to those privileges except voting, as defined in the A.S. Annual Recognition Banquet Code outlining William R. Foster Honorary Life Members.

ARTICLE IV – OFFICERS

Section 1. The executive officers of this Corporation shall be:

- A. President, who shall be the Associated Students President, HEREINAFTER REFERRED TO AS THE PRESIDENT;
- B. Vice President, who shall be the Associated Students Vice President, HEREINAFTER REFERRED TO AS THE VICE PRESIDENT;
- C. Secretary-Treasurer, who shall be the Associated Students General Manager, HEREINAFTER REFERRED TO AS THE EXECUTIVE DIRECTOR.

Section 2. The legislative body governing this Corporation shall be the Board of Directors of the Associated Students, HEREINAFTER REFERRED TO AS THE SENATE. It shall consist of the following members:

- A. The presiding officer of this body shall be the President of the Associated Students, who shall be the Chair. The Chair shall vote only when it affects the result of the vote.
- B. The voting officers shall be the Vice President, two (2) representatives from each academic college of the University, two (2) Upper Division Senators, two (2) Lower Division Senators, and two (2) Graduate Division Senators.
- C. The non-voting staff shall be: the Associated Students Executive Director; the Associated Students Government Secretary; and Associated Students Attorney General, who shall be appointed by the President with majority approval of the Senate.

ARTICLE V – QUALIFICATIONS AND POWERS OF THE SENATE

Section 1. General Qualifications

- A. In order to become a member of the Senate, candidates must be at the time of filing for election, in good standing at California State University, Northridge, as certified by the Office of the Registrar, and must remain in good standing during their tenure in Associated Students office. All Senators must be regular member during their respective office as prescribed in these Bylaws and current directive(s) from the Office of the Chancellor.
- B. Freshmen and transfer students shall be in good standing with the Office of the Registrar upon entrance to California State University, Northridge, in order to apply for Associated Students offices. Senators must be regular members during their respective office as prescribed in these Bylaws and current directive(s) from the Office of the Chancellor.
- C. Graduating Seniors seeking election during their final spring semester for the subsequent term will be eligible to assume office if they have completed their baccalaureate degree at California State University, Northridge and are in good standing as a graduate student certified by the Office of the Registrar by the end of the Spring Semester.
- D. Academic Qualifications:
The following qualifications apply to the following positions within Associated Students; California State University, Northridge, Inc.: President, Vice President, Senators, Finance, Attorney General, all chair positions and Administrative Assistants:
 - 1. In addition to having earned a minimum of 2.5 undergraduate or 3.0 graduate GPA in the semester prior to the election or appointment, each candidate or applicant for these positions, at the time of filing, must also have a minimum cumulative CSUN GPA of 2.5 for undergraduates; 3.0 for graduates.
 - 2. All of the above must maintain a minimum of 2.5 CSUN cumulative graduate GPA for the duration of their term.
 - 3. Executive officers of the corporation, President and Vice President, must be enrolled in and earn a minimum of nine (9) undergraduate, or six (6) graduate units during their candidacy and be enrolled in and earn a minimum of six (6) undergraduate, or six (6) graduate units each semester while in office, except in their last semester before graduation, when they may enroll in the minimum number of units required for graduation.

4. Senators, Attorney General, and major chair positions must be enrolled in a minimum of nine (9) units undergraduate or four (4) units graduate each semester during candidacy and while in office, except when in their last semester before graduation when they may enroll in the minimum number of units required for graduation.
5. Candidates and Incumbents shall not be on disciplinary probation.
6. Any member of the Associated Students holding any of the aforementioned offices who does not meet the above qualifications must resign within two weeks of notification. Exceptions to the time frame may be made by the A.S. Executive Director.
7. The Attorney General shall ensure that all of the aforementioned qualifications for all of the aforementioned positions are met by the close of the fourth week of each semester.

E. Summer and Winter Sessions

1. For determination of the number of units taken and earned, any CSUN units taken and earned in CSUN summer session shall be interpreted as additional units taken and earned in the preceding spring semester.
2. For the purpose of determining grade-point average, grades earned in summer session shall be interpreted as having been earned in the immediately preceding spring semester.
3. For determination of the number of units taken and earned, any CSUN units taken and earned in CSUN winter session shall be interpreted as additional to units taken and earned in the immediately preceding fall semester.
4. For the purpose of determining grade-point average, grades earned in winter session shall be interpreted as having been earned in the immediately preceding fall semester.

Section 2. President

- D. In order to seek election for the Office of the President, a student must have completed at least sixty (60) units of college work, including at least six (6) units, or three (3) graduate units at California State University, Northridge, prior to taking office, except when taking office by succession.
- E. Voting constituency: The voting constituency shall be the entire matriculated student body.
- F. Term of office: The term of office for the President shall be from the day following the end of the Spring Semester, to and including, the last day of the subsequent Spring Semester.
- G. Powers:
 1. The President shall be the Chief Executive of the Corporation and shall have such other powers and duties that may be from time to time prescribed by the Senate.
 2. The President shall have the authority to make temporary non-renewable appointments to any office, excluding Senate members, for a period not to exceed one (1) calendar month.
 3. The President shall have the power to make various appointments with the necessary advice and consent of the Senate, when required.
 4. The President shall have the power to introduce legislation.
 5. The President shall prepare the Associated Students Budget with the advice and assistance of the Chair of Finance and the Finance Committee as prescribed in these Bylaws and the Code on Finance.

Section 3. Vice President

- A. Qualifications: In order to seek election for the Office of the Vice President, a student must have completed at least forty-five (45) units of college work prior to taking office.
- B. Voting constituency: The voting constituency shall be the entire matriculated student body.
- C. Term of office: The term of office for the Vice President shall be from the first day following the end of the Spring Semester, to and including, the last day of the subsequent Spring Semester.

- D. Powers: In the absence of the President, the Vice President shall preside over the Senate and have the authority to call meetings of the Senate according to the provisions of Article V, Section 4, F, 3 of these Bylaws.
- E. The Vice President shall have such other powers and duties as may be prescribed by the Senate or these Bylaws.

Section 4. Senate

A. Qualifications

1. Graduate Division Senator – In order to seek election for the office of Graduate Division Senator, a student must have a baccalaureate degree and be in good standing as certified by the Office of the Registrar.
2. Lower Division Senator – In order to seek election for the office of Lower Division Senator, a student must have completed the enrollment requirements for a Lower Division student as defined in the current University Undergraduate & Graduate Catalog, under the section referred to as Enrollment Regulations.
3. Upper Division Senator – In order to seek election for the office of Upper Division Senator, a student must have completed the enrollment requirements for an Upper Division student as defined in the current University Undergraduate & Graduate Catalog, under the section referred to as Enrollment Regulations.
4. Academic College Senator – In order to seek election for the office of Senator of an Academic College, a student must have completed at least twenty-four (24) units of college work before taking office and shall be certified as a specific major in the academic College, having successfully completed at least nine (9) units within that College, except for the College of Education, prior to taking office. The Senator of the College of Education shall have been admitted to that school previously.
5. Lower Division Senators may exceed the maximum unit limit during their term of office and Upper Division Senators may enter Graduate School during their term of office.

- B. Voting Constituency: Graduate, Upper, Lower Division, and Academic College Senators shall be elected by the members of their respective constituency.

- C. Term of office: There shall be a system of staggered terms of office for Senators.

1. President, Vice President, and all Senators shall be elected in the Spring Semester.

- a. The term of office for the President, Vice President, and Senators shall be from the first day following the end of the Spring Semester, to and including, the last day of the subsequent Spring Semester.

- D. Powers: The Senate shall have the power to:

1. Make appropriations from the funds of the Associated Students as stipulated in the Code on Finance and these Bylaws;
2. Approve recommendations of the Finance Committee, including the annual budget, by a majority of vote of those present. In order to delete, add to, or alter recommendations of the Finance Committee, including the annual budget, it shall require a majority vote of the total membership of the Senate;
3. Draft and amend the Associated Student Codes and attach to these maximum and minimum penalties of violations thereof;
4. Determine general policies of the Associated Students;

5. Confirm the appointments of the President where applicable;
 6. Confer Honorary Life Membership at its discretion as prescribed in the Annual Recognition Banquet Code outlining William R. Foster Honorary Life Members.
 7. Make appointments where applicable;
 8. Charter campus clubs and organizations as prescribed in these Bylaws and the Senate Code on Chartering;
 9. Override the President's veto by two-thirds (2/3) affirmative vote of its total voting membership;
 10. Upon three-fourths (3/4) vote of its total voting membership, remove from office any member of the Senate, except the President and Vice President, who may be removed only by recall procedures as outlined in these Bylaws. No member shall be removed from office without opportunity of a hearing in an open meeting of the Senate;
 11. Create and dissolve Senate committees at its discretion with the exception of the Finance Committee and the Judicial Court;
 12. Implement the decisions of the Associated Students Judiciary;
 13. May overturn decisions of the Associated Students Judiciary by a two-thirds (2/3) vote of the total voting membership of the Senate.
- F. Advisors: There shall be two (2) Advisors to the Senate, one appointed by the President of the University and one appointed by President of the Faculty. Advisors shall be notified of Senate meetings. The Advisors shall be responsible for advising the Senate of University policies and procedures in compliance with Title V and shall act as liaisons between the Senate, faculty and administration.
- G. Meetings:
1. There shall be two (2) sessions of the Senate during the year. Session I shall begin on the first day following the end of the Spring Semester to and including, the last day of the subsequent Fall Semester. Session II shall begin on the first day following the end of the Fall Semester, to and including, the last day of the subsequent Spring Semester.
 2. The Senate shall meet at least once a week during the regular Fall and Spring Semester, except on school holidays or during the final examination period. The Senate shall meet not less than two (2) times during the summer.
 3. Special meetings shall be called by the President upon the written request of twenty-five (25) percent of the members of the Senate, and may be called at any time by the President upon twenty-four (24) hours written notice to each Senator.
 4. All meetings of the Senate shall be conducted according to parliamentary law as set forth in the most current edition of Robert's Rules of Order Newly Revised.
- H. The Senate shall be a continuing body and all legislation is binding upon succeeding Senates. The Associated Students Secretary shall keep a permanent record of all standing rules of the Senate.
- I. The principal place for the transaction of business for this Corporation shall be: California State University, Northridge, 18111 Nordhoff Street, Northridge, CA 91330-8260.

ARTICLE VI – VACANCIES

Section 1. In the event of a vacancy in the Office of President, the President shall be succeeded by the Vice President for the unexpired term of office.

Section 2. In the event of vacancies in the Office of Vice President or Senate, the President shall appoint individual(s) to fill the vacancy(ies) for the unexpired term of office with a majority approval of the total voting membership of the Senate. This person shall be chosen from applications solicited for a period of not less than two (2) weeks.

Section 3. In the event of simultaneous vacancies in the Office of President and Vice President, the Senate shall elect a President pro tem by a majority vote of those members present at the next regular or special meeting who will hold office until a new President is elected in a special student body election during the Fall or Spring Semester, which shall be held no sooner than fourteen (14) school days and no later than thirty (30) school days following certification of the vacancy(ies) by the Judicial Court.

ARTICLE VII – SENATE COMMITTEES

Section 1. The Senate shall have a system of committees.

Section 2. A committee shall be created by a two-thirds (2/3) vote of the Senate and its purpose shall be set forth at that time.

Section 3. A committee may be dissolved by a two-thirds (2/3) vote of the Senate.

Section 4. The membership of each committee shall be:

A. Each committee shall be Chaired by a Senator, who shall be nominated and confirmed by the voting members of the Senate. The term as Chair of a Senate Committee shall last the duration of the session in which the Senator is appointed. Senators may be reappointed as Chairs of the Committees.

B. Each committee shall be composed of not less than five (5) members appointed by the President.

Section 5. The purpose of each committee shall be to investigate and recommend courses of action to the Senate in those major fields of endeavor that are stipulated in their general directives embodied in their respective codes as prescribed in Article XV of these Bylaws.

Section 6. Each committee shall submit a written end of the semester report to the Senate during the Spring and Fall Semester.

ARTICLE VIII – STUDENT LEADERSHIP STAFF

Section 1. The President shall have the authority to create positions as the President deemed necessary with the approval of the Senate.

Section 2. In order to become a student leadership staff member of the Associated Students, a candidate must be in good standing as certified by the Office of the Registrar and must remain in good standing during their tenure in office.

Section 3. The President shall have the power to appoint student leadership staff member_with Senate approval.

Section 4. No senator may serve simultaneously as a student leadership staff member.

Section 5. A code shall be created for each student leadership staff position_as prescribed by Article XV of these Bylaws.

Section 6. The student leadership staff shall be responsible for the actions of their assistants.

Section 7. The President shall have the power to dissolve student leadership staff positions and remove leadership staff with the approval of the Senate.

ARTICLE IX – ASSOCIATED STUDENTS JUDICIAL COURT

Section 1. The Judicial Court shall be the judiciary branch of the Associated Students.

Section 2. The Judicial Court may not be dissolved by any means other than constitutional amendment as outlined in Article XV of these Bylaws.

Section 3. The Powers of the Judicial Court shall include:

A. Actions of the Senate arising from the provisions of these Bylaws or any Code of the Associated Students may be questioned or commented upon as to their constitutionality by the Judicial Court at the petition of any regular member of the Corporation.

B. In the case of recall and/or initiative legislation, the Judicial Court shall receive necessary verification from the Office of the Registrar as stipulated in Article XI of the A. S. Constitution.

- C. The Judicial Court shall investigate any contested election and render decision thereon upon petition by any regular member of the corporation.
- D. The Judicial Court shall initially review the constitutions of the groups seeking to be chartered, as well as any revisions to such constitutions. See the Code on the A.S. Chartering of Clubs and Organizations for the detailed procedure.
- E. The Judicial Court shall investigate any infractions of the A.S. Chartering Policy by Chartered Clubs as well as those petitioning for charter.
- F. The Judicial Court shall report its decisions to the Senate for implementation. These decisions may be overturned by a two-thirds (2/3) vote of the total voting membership of the Senate.
- G. The Judicial Court shall have the responsibility upon the conclusion of judicial proceedings to make recommendations on any changes on or clarification of the A.S. Constitution, Senate Standing Rules, Codes, or other university policies.

Section 4. All decisions of the JUDICIAL COURT are empowered and limited by the laws of the State of California.

Section 5. The composition and procedures of the Judicial Court shall be outlined and remain flexible through the A.S. Code on the Judicial Court.

ARTICLE X – ELECTIONS

Section 1. All Associated Students elections shall be administered by an Elections Committee, and an Elections Chair, who shall be appointed by the President with the approval of the Senate.

Section 2. A general student body election shall be conducted each Spring Semester. The election shall be held no later than six (6) academic weeks nor sooner than ten (10) academic weeks prior to the close of the Spring Semester.

Enabling Clause: This amendment will take effect on May 28, 2011. Senate seats that would have been filled in a Fall 2011 election (those former seats with a term of office January 2012) will instead be filled through the appointment process through the end of Spring Semester 2012. The appointment of vacancies will require a 2/3 majority of the senate total voting membership for a one semester term.

Section 3. A candidate for Associated Students President shall select a candidate for Vice President. The President and Vice President shall then declare themselves as filing jointly for their respective positions. Their names shall occupy one box on the ballot. A vote for President shall count as a vote for Vice President. A majority (50% plus 1 vote) of the total votes cast for the office of President and Vice President shall be required to elect the A.S. President and Vice President in all student body elections. In the event that a majority is not cast for an individual ticket for the office of A.S. President and Vice President, a run-off election shall be held between the two (2) tickets polling the most votes until a majority vote is secured. Write-in votes shall not be permitted in a run-off election for the A.S. President and Vice President.

Section 4. The President shall call special elections at any time with the approval of the Senate.

Section 5. There shall be such other elections and procedures as specified in the Code on Elections.

Section 6. Only regular members of the Associated Students may run for elected office, and may hold no more than one elected at one time.

ARTICLE XI – RECALL AND INITIATIVE

Section 1. Upon submission of a petition signed by ten (10%) percent of the regular membership of a constituency to the Judicial Court and upon those signatures being verified by the Office of the Registrar of the University, a special election shall be called to recall any member of the Senate.

Section 2. Upon receipt of such petition, the Judicial Court shall have ten (10) working days to submit the petition to the Office of the Registrar.

Section 3. Upon receipt of the verified petition from the Office of the Registrar, such recall legislation shall be submitted to the members of that constituency at an election within twenty (20) working days.

Section 4. Initiative legislation from the regular members of this Corporation may be submitted to the Senate in the form of a petition signed by ten percent (10%) of the total regular membership of this Corporation as verified by the Office of the Registrar.

Section 5. Such legislation shall also be submitted to the Judicial Court within ten (10) working days for a declaration of legality. The Judicial Court may seek the necessary advice for due consideration.

Section 6. If declared legal, such initiative legislation shall be submitted to the regular members of this Corporation at a special election within twenty (20) working days of its being declared legal by the Judicial Court.

Section 7. Recall legislation and initiative legislation shall be passed if the majority of the votes cast are affirmative.

ARTICLE XII – STUDENT FEES

Section 1. The general business activities of this Corporation shall be financed by a student activities fee as stipulated in the Education Code and the California State Administrative Code.

Section 2. The Associated Students Executive Director shall be in charge of the collection and disbursement of the funds of the Associated Students, subject to the limitations of the funds of the Associated Students Senate; the President of the California State University, Northridge; the Education Code; and the California State Administrative Code.

ARTICLE XIII – FINANCE COMMITTEE

Section 1. The Finance Committee shall consist of:

A. Voting Members

1. The Chair of Finance
 - a. The Chair of Finance shall be appointed by the AS President and confirmed by the AS Senate.
 - b. The tenure in office for the Chair of Finance shall be one year, to be concurrent with the term of the AS President. Should the office be vacated during the school year, the new appointee shall serve for the remainder of said term.
 - c. The Chair of Finance may be removed only at the discretion of the AS President.
 - d. The Chair of Finance shall Chair the Finance Committee.
2. Academic College Members
 - a. College Members - One (1) member from each of the Academic colleges who has completed twenty-four (24) units of college work and shall have been declared a major of that academic college, as certified by the University Registrar.
 - b. They shall be nominated by the Senator(s) from their respective college, the President, or the Chair of Personnel, and approved by a majority vote of the Senate.
 - c. The Finance Committee college-based members shall fulfill a term of two (2) years. Members shall retain their positions for a full term or until they change academic colleges or complete their degree objective. Members shall serve on the Finance Committee no more than two (2) terms.
1. Senate Member – One (1) member of the Senate whose term of office on the Finance Committee shall be concurrent with the term on the Senate. They shall be nominated and confirmed by the Senate. There shall be no other members on the Finance Committee who are also members of the Senate.
2. All student members shall be in good standing as certified by the Office of the Registrar and shall remain in good standing during their period of membership on the Finance Committee.
3. Student members, excluding the Chair of Finance, may be removed for just cause under the following provision; that two-thirds (2/3) of the total voting membership of the Senate

confirms removal or by direct action of two-thirds (2/3) of the total voting membership of the Senate. Prior to the Senate vote, a hearing with the Senate shall be held upon request of the individual cited.

B. Non-voting staff and advisors

1. The Associated Students Executive Director (or designee).
2. Vice President of Student Affairs/Dean of Students or their representative.
3. One faculty member appointed by the Faculty President upon request of the Associated Students President, to serve concurrently with that (AS) President.
4. One staff member of the AS Accounting Office.

Section 2.

- A. The Finance Committee shall be responsible for preparing the annual budget as prescribed by these Bylaws and the Code on Finance. The Finance Committee shall be responsible for making recommendations on special budget requests during the fiscal year.
- B. All budget requests submitted to the Finance Committee, whether during the academic year or for the annual budget, shall be reported with the recommendations of the Finance Committee to the Senate.
- C. A majority vote of those Senate members present shall be required to pass recommendations of the Finance committee. A majority vote of the total membership of the Senate shall be required to delete, add to, or alter provisions of the budget or recommendations of the Finance Committee.
- D. The Chair of Finance and the Executive Director shall notify all organizations and their respective sponsors that budget requests shall be due three (3) to five (5) weeks prior to the end of the Fall Semester. Said notification shall be given not less than twenty (20) working days prior to the due date and shall be publicized in campus publication(s).
- E. The Chair of Finance and the Executive Director shall send written notification of the date of budget hearings to the organizations and their respective sponsors not less than five (5) working days prior to the scheduled time of hearing. These budget hearings will provide the interested parties the opportunity to appear before the Committee to explain the requests.
- F. After all parties have been provided the opportunity to be heard, the Chair of Finance shall direct the Committee to begin budget deliberations.
- G. When deliberations are completed, the Committee shall submit their recommendations on the budget allocations to the A.S. President. Within seven (7) working days, the president must either accept the budget, in which case it is automatically forwarded to the Senate for consideration and approval, or the president may return items with objections to the Finance Committee for revision. Upon consideration of the revision(s), the budget shall be forwarded to the Senate for approval.
- H. Upon approval of the Senate, the A.S. President shall forward the budget to the President of the University. The President of the University shall have ten (10) working days to veto the annual budget, or any fiscal decision during the academic year, of the Senate. The president of the university must inform the A.S. President of that action by the ten (10) day deadline and then refer his/her recommendation(s) to the Senate for reconsideration.
 - I. Upon final approval by the Senate and the President of the University, the budget will be duplicated and copies sent to members of the Senate, and all organizations that requested or are responsible for the expenditures of A.S. funds.

Section 3. The Senate must be allowed two (2) calendar weeks (14 days) prior to voting, in order to consider the full budget. The entire budget shall be considered approved as amended as of one month (30 days) after the date of submission to the Senate or on July 1, whichever occurs first.

Section 4. It shall require a majority of the total membership of the Senate in order for the Senate to take direct action on budget requests without a recommendation from the Finance Committee.

ARTICLE XIV – ASSOCIATED STUDENTS EMPLOYEES

Section 1. There shall be an Associated Students Personnel Board established. The responsibilities and composition of this Board shall be detailed in the A.S. Personnel Manual, which shall be approved by the Senate.

Section 2.

- A. The Associated Students Executive Director shall be recommended by the Personnel Board, appointed by the President of the University, and confirmed by the A.S. President and the Senate.
- B. The Personnel Board shall hire the individuals for all full-time Associated Students personnel positions.

Section 3. The term of employment of the Associated Students Executive Director shall be terminated by written notice by the A. S. President or by the A. S. Personnel Board subject to approval of two-thirds (2/3) vote of the total membership of the A. S. Senate at least ninety (90) days in advance of the termination with the concurrence of the President of the University.

Section 4. Duties of the Executive Director shall include the following:

- A. Being accountable to the Senate, the A.S. President, and President of the University, for the establishment of sound fiscal and operational policies and procedures designed to fit the best interest of the Associated Students Corporation;
- B. Being in charge of the collection and disbursement of the funds of the Associated Students in keeping with such policies and procedures;
- C. Attending all meetings of the Senate as a non-voting staff member;
- D. Acting as trustee for the Associated Students, maintaining accounts for the various student chartered organizations.

Section 5. The Executive Director shall assure the President of sound policies and procedures in accordance with existing laws and acceptable accounting procedures.

Section 6. The Executive Director shall keep the A.S. President informed of the Corporate business affairs.

ARTICLE XV – AMENDMENTS AND CODES

Section 1. Amendments to these Bylaws may be proposed either through initiative legislation or by the Senate. Amendments proposed through initiative legislation must be accompanied by a petition bearing signatures of ten percent (10%) of the total regular membership of this Corporation in compliance with Article XI, of these Bylaws before the A.S. President may place them upon the ballot.

Section 2. All proposed amendments to these Bylaws shall be published in the major university newspaper consecutively for two (2) academic weeks prior to the election.

Section 3. The A.S. President shall have the authority to call special elections with majority consent of the Senate and all proposed amendments shall be submitted to the President for inclusion on the ballot. The President shall call for a special election to be held in not less than fifteen (15) or more than thirty (30) regular semester school days following receipt of the proposed amendment(s).

Section 4. These Bylaws may be amended at any special or regular election during the Fall and Spring Semesters by a majority of the total votes cast.

Section 5. Amendments to these Bylaws shall become effective immediately upon ratification or at dates specified in the amendments. There shall be an enabling clause presented at the time of ratification which shall specify the date(s) when ratified Bylaws shall become effective. These Bylaws, and amendments thereto, are subject to the ultimate authority of the President of California State University, Northridge, as set forth and empowered and limited by the laws of the State of California.

Section 6. Codes may be adopted by the Associated Students to clarify or further interpret articles and sections of this Constitution, or to establish formal policies in areas not covered in the Constitution.

Section 7. Codes shall be considered as having been adopted when approved by a majority of the total voting membership of the Senate.

Section 8. Codes shall be considered in effect upon adjournment of the meeting in which they are adopted or at another time indicated in the legislation that is approved when the Code is adopted.

Revised:

Spring 1968

Spring 1969

Spring 1977

Fall 1980

Spring 1981

Fall 1984

Spring 1986

Spring 1990

Fall 2000

Fall 2006

Fall 2007

Spring 2010

Spring 2011

Spring 2012

Spring 2015

Spring 2016

Spring 2017

Spring 2023