ELECTIONS EMPLOYEES CODE

AUTHORITY: This Code is established under the authority of Article XV of the Associated Students Constitution of California State University, Northridge.

PURPOSE: The Purpose of this Code shall be to define and outline the procedures governing Associated Students Elections Employees.

DATE OF EFFECTIVENESS: This Code shall be effective when approved by a majority vote of the Associated Students Senate.

AMENDMENTS: This Code may be amended by a 2/3 vote of the total voting membership of the Associated Students Senate.

I. HIRING PROCEDURES
   A. Applications for Elections Employees, hereby referred to as “Street Team” members from this point on, shall be due one week prior to the Street Team orientation.
   B. Availability of positions for the Street Team Members and the deadline dates for applications shall accompany all A.S. announcements regarding elections.
   C. All Street Team Members must be interviewed prior to attending their orientation.
   D. All Street Team Members shall be hired in accordance with standard hiring practices.
   E. All Street Team Members must attend an orientation meeting prior to beginning work. The orientation meeting must include training on the AS Elections Code, the A.S. Constitution, and all applicable university rules and regulations governing A.S. Elections.
   F. Street Team Members will be assigned hours based on the availability of their schedule, hours available, and their successful completion of the mandatory orientation.
   G. The hourly rate and number of street team members will be determined as part of the A.S. Elections annual budget request.

II. ELIGIBILITY
   A. Street Team Members may not be candidates for office, candidate representatives, or individuals endorsing or opposing any candidate.
   B. Street Team Members violating any aspect of their position may be dismissed from their positions by the Chair of Elections or the Elections Advisors. They will not be paid for hours currently worked or for any hours scheduled to be served following their removal.

1 | Elections Employees
III. RESPONSIBILITIES
   A. The responsibilities of the Street Team Members shall include, but are not limited to the following:
      1. Setting up campus polling stations
      2. Distributing elections publicity materials
      3. Notifying students about the elections process through official means
      4. If for any reason the online voting system ceases to work during the general election, assisting in the polling and counting process of votes.
   B. Upon approval by the A.S. President and Vice President and if the budget allows, Street Team Members may be asked to work at any pre-elections events including but not limited to: the Elections Kickoff, the President/Vice President Debate, and any other Elections publicity events.

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<tr>
<th>REGULATION:</th>
<th>The Elections Employees shall, in the execution of its responsibilities, uphold the policies of the:</th>
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<tr>
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<td>The United States Constitution</td>
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<td>The State of California</td>
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| PARLIAMENTARY AUTHORITY: | The parliamentary authority for the Associated Students General Elections Employees shall be the current edition of Robert’s Rules of Order, Newly Revised. |

| ENABLING CAUSE: | This Code shall supersede all Codes on the A.S. General Elections passed prior to December 8, 2014. |