

University Affairs Meeting Minutes
A.S. Administrative Conference Room
April 6th, 2017
5 – 6 pm

I. CALL TO ORDER:

The meeting was called to order at 5:01pm by the chair.

A. Roll Call

- i. Erika Villalvazo, Chair of University Affairs
- ii. Zahraa Khuraibet, Vice Chair of University Affairs
- iii. Hannah Liberman, Committee Member
- iv. Toren Arusi, Committee Member
- v. Clarissa Rojas, Committee Member
- vi. Shannon Ashford, Committee Member
- vii. Matthew Rose, Committee Member

B. Non-Voting Members:

- i. Advisor- Patrick Bailey

II. APPROVAL OF THE AGENDA:

(Liberman, Rose) 6-0-0

April 6th, 2017

III. APPROVAL OF THE MINUTES:

(Ashford, Rojas) 6-0-0

March 30th, 2017

IV. OPEN FORUM:

V. REPORTS:

- A. Chair – N/A
- B. Vice Chair – N/A
- C. Advisor – N/A

VI. UNFINISHED BUSINESS:

- i. Preferred Pronouns and names on rosters –
Chair Villalvazo Met with Sarina, reach out to Solar (CSUN portal) and set up meeting with provost, possibly send out a survey to see if there is interest from students. There shouldn't be any legal concerns. Students might not take survey seriously, and it could negatively affect students that want the option of a preferred pronoun. Senator Rose will also be assigned to this referral. (Villalvazo)
- ii. Extend Lab Hours for Electronic Labs in Engineering Department (JD Hall)-
Met with Chair of Electrical Engineering Department, it was discussed that extended the lab hours wasn't feasible for campus quality fee and funding is already limited. Finances are currently being used to add a study space within senior design lab, and were used to replace the old and broken chairs, an issue senior students approached vice chair Khuraibet last semester, and were finally replaced around two months ago. Future requests for CQF will be to replace old equipment, which is a priority for students and the Chair has said that he is willing to open up the lab for students that really needed, if they speak to him about it. (Khuraibet)

Action: Move to table referral indefinitely (Rojas, Khuraibet) 6-0-0

- iii. Training for all CSUN Office Staff-
Vice chair is appointed to diversity and inclusion committee.
Action: Move to table referral indefinitely (Rojas, Liberman) 6-0-0
- iv. Matador Patrol-
Met with Dr. Watkins, he advised to look into DPS holding a recognition ceremony. Met with Stacy Nowak informed vice chair that Matador patrol doesn't have a recognition ceremony at the end of their service. Possibly introducing this for Patrol to recognize the hard work they do. It was discussed during the meeting of inviting Matador Patrol to AS banquet and given them recognition and work in conjunction with DPS. Will reach out to DPS and see their interest and will contact person in charge of AS banquet to see feasibility of having this during the upcoming banquet.

VII. NEW BUSINESS:

- i. Technology (projectors) for Jerome Richfield
Chair Villalvazo spoke with Senator Williams, and both agreed that Senator Williams can directly work on this by reaching out to her department rather than going through university affairs committee.
Action: Move to table indefinitely (Rojas, Khuraibet) 6-0-0
- ii. Pay by phone app
Spoke with University of Arkansas, whom already have implanted the program. The system will have to be implemented on our current parking meters however more in depth research needed to see financial feasibility of introducing the app and if there is interest from the University. Senator Ashford has been assigned to work with Chair on this referral. (Villalvazo)
- iii. Faculty Development for Graduate Students Senators Arusi and Rojas are assigned to this referral.

VIII. DISCUSSION ITEMS/EVENTS:

IX. ANNOUNCEMENTS:

XII. ROLL CALL:

A. Voting Members

- i. Erika Villalvazo, Chair of University Affairs
- ii. Zahraa Khuraibet, Vice Chair of University Affairs
- iii. Hannah Liberman, Committee Member
- iv. Toren Arusi, Committee Member
- v. Clarissa Rojas, Committee Member
- vi. Shannon Ashford, Committee Member
- vii. Matthew Rose, Committee Member

B. Non-Voting Member:

- i. Advisor- Patrick Bailey

XII. ADJOURNMENT:

Chair of University Affairs adjourned the meeting at 5:56pm.