

**University Affairs Meeting Minutes**  
A.S. Administrative Conference Room  
February 2<sup>nd</sup>, 2016  
5 – 6 pm

## **I. CALL TO ORDER:**

The meeting was called to order at 5:00pm by the chair.

### **A. Roll Call**

- i. Erika Villalvazo, Chair of University Affairs
- ii. Zahraa Khuraibet, Vice Chair of University Affairs
- iii. Hannah Liberman, Committee Member
- iv. Toren Arusi, Committee Member
- v. Clarissa Rojas, Committee Member
- vi. Cheennglay Cox, Committee Member

### **B. Non- Voting Members:**

- i. Iris Ramirez, Chair of Personnel
- ii. Christian Rubalcava, Attorney General
- iii. Kenya Lopez, Vice President
- iv. Leanne Vincent, Advisor
- v. Mathew Katz (Member at large)

### **C. Guests:**

- i. Nick Jackson, Lower Division Senator

## **II. APPROVAL OF THE AGENDA:**

(Liberman, Khuraibet) 5-0-0

**February 2<sup>nd</sup>, 2017**

## **III. APPROVAL OF THE MINUTES:**

(Khuraibet, Liberman) 5-0-0

**January 26<sup>th</sup>, 2016**

## **IV. OPEN FORUM:**

## **V. REPORTS:**

- A. Chair – Ice breaker.
- B. Vice Chair – Met with doctor Watkins, assured that students concerns are being addressed.
- C. Leanne Vincent – Viola Davis tickets fully sold out, the event will not be Q&A, the whole hour will be a speech. The Farmers market is up and going. David Crandall is working on part-time basis.

## **VI. UNFINISHED BUSINESS:**

- i. Feminine Products in Restrooms – met with Kevin, PPM head of custodial products. They weren't aware that products were needed, and said there were many break-ins and theft of products and money. An Investigation will be. Research from other universities show that some AS's have paid for products while others had the University pay for it. A Resolution to be written, and referral to support the bill AB-10. (Ramirez, Liberman)

- ii. Extend Lab Hours for Electronic Labs in Engineering Department (JD Hall)- Meeting could not be scheduled this week, therefore will be meeting on Monday. The Chair of department has been very helpful before with other issues, so its expected this should be resolved easily and quickly. (Khuraibet)
- iii. Student Speakers at Graduation- Meeting with Patrick Bailey on Tuesday. (Lieberman)
- iv. Training for all CSUN Office Staff- Human resources can't have mandatory training. The staff however is offered voluntary training towards mental disabilities. As for Faculty, they deal with DRES. Any student concerns regarding that matter should be brought forth to DRES department. Faculty tends to view issues on academic level. Encourage students to report these issues to Student Affairs.
- v. CSUN Book Fair- The fair has no benefit for students if the focus is only on faculty books. Possibly look into external affairs to bring outside authors. Further research needed and possibly to have field trip to UCLA book fair in 1<sup>st</sup> or 2<sup>nd</sup> week of April. Decide if the fair should be University sponsored or Associated Students. Hold a survey during the farmers market and possibly having the fair during farmers market. (Arusi)

## VII. NEW BUSINESS:

- i. Kosher food – Hot Kosher is food needed, look into convert an existing kitchen space into kosher kitchen. Senators Lieberman, Cox and Arusi are assigned to this referral.

## VIII. DISCUSSION ITEMS/EVENTS:

- A. Lieberman - Recreation and Tourism Fair March 7<sup>th</sup>
- B. Chair- ZBT fundraiser at skate land today
- C. Arusi - Meet the Firms, Beta alpha Psi, February 23<sup>rd</sup>, ticket needed \$45 (Juniper Hall).
- D. Chair- Matadors for sustainability- Tuesday February 7<sup>th</sup>
- E. Chair- Big Lecture
- F. Advisor - February 11<sup>th</sup> Home Coming, 4-5pm reception.

## IX. ANNOUNCEMENTS:

## XII. ROLL CALL:

### A. Voting Members

- i. Erika Villalvazo, Chair of University Affairs
- ii. Zahraa Khuraibet, Vice Chair of University Affairs
- iii. Hannah Lieberman, Committee Member
- iv. Toren Arusi, Committee Member
- v. Clarissa Rojas, Committee Member
- vi. Cheennglay Cox, Committee Member

### B. Non- Voting Members:

- i. Iris Ramirez, Chair of Personnel
- ii. Christian Rubalcava, Attorney General
- iii. Kenya Lopez, Vice President
- iv. Leanne Vincent, Advisor

C. Guests:

- i. Nick Jackson, Lower Division Senator

**XII. ADJOURNMENT:**

Chair of University Affairs adjourned the meeting at 5:48pm.