

**University Affairs Minutes**  
A.S. Administrative Conference Room  
**September 21<sup>st</sup>, 2017**  
5:00 PM - 6:00 PM

- I. CALL TO ORDER – 5:00pm
  - Roll Call: A. Thomas, J. Cardiel, K. Campbell-Wright, J. Espinosa, H. Nguyen, C. Martinez, B. Czarnecka, A. Murali
  
- II. APPROVAL OF THE AGENDA: September 21<sup>st</sup>, 2017 – no objection, unanimous
  
- III. APPROVAL OF THE MINUTES: September 14<sup>th</sup>, 2017 – no objection unanimous
  
- IV. OPEN FORUM: College of Engineering student here to observe, Rujjares Hansapiromchok, Chief Policy Advisor here to observe
  
- V. REPORTS:
  - A. Chair: A. Canas – good job to everyone on getting through all of the referrals, remember; if you are meeting up with someone for a face-to-face meeting, make sure that you send a follow up email confirming your understanding of what was said at the meeting, as well as thanking them for taking the time to meet with you
  - B. Vice Chair: A. Thomas – please make sure to CC me on all emails going out regarding referrals
  - C. Advisor: L. Vincent – not present
  
- VI. UNFINISHED BUSINESS:
  - A. Legislative Referrals:
    1. Student Housing & Security for Homeless Students – **Senator Espinosa** – possible meeting with Assistant Director of Housing Tuesday, need to establish priorities; housing for the students in immediate need, establishing a plan for future students in need, research other college campus emergency housing programs, Housing wants to be involved with the resolution, possibility of Ad Hoc committee to help with research and resolution

2. Improving Department Tutoring Centers – **Senator Nguyen** – on standby, waiting to hear back from dept., **Czarnecka** – sent an email to the chair of the Chemistry dept, no response; directed to Professor Graff, and she said that the biggest thing is that they need a new room for Chemistry Tutoring center, got an appointment with the Chem dept chair because she randomly ran into them on campus & **Murali** – met with the Assistant Director of Supplemental Math, they said that most of the tutoring needed in the math department isn't department students but students taking math pre-requisites from other departments, not able to hire more tutors because there isn't any money to do so; there are 2 ways to help, more \$ from campus quality fee, involve other departments whose students frequent the math department tutoring center to add supplemental funding to math tutoring
3. Financial Literacy Refreshers – **Senator Martinez** – contact about financial literacy refreshers in through the Financial Aid dept., currently doing presentations in UNIV100 classes; want to expand into upper division/senior level classes, has a meeting set up
4. Expansion of Meal Plan Program on Campus – **Senator Campbell Wright** – no response, sent follow up emails, went to the office to try and meet face-to-face, no luck
5. Parking Guidance Sensor Follow-up – **Senator Espinosa** – spoke to Ken Primo, lots of information, will be fully installed Spring 2018, no need to rush them or put pressure since roll out is in progress and completion is expected in the near future, will provide report of all information to senate; leg referral is complete
6. Creation of New Printing Lab – **Senator Murali** – found out that there are printing labs in each department, reached out to find out exactly where they are, working on more marketing and info on department printing labs, will be working with new CSUN Map App that is in progress to include this information, will look into adding printing kiosks in Bayramian Hall  
Sen. Martinez – Motion to kill referral, Second – Sen. Campbell-Wright, motion passes unanimously
7. Student Speakers at Commencement Speakers – **Senator Martinez** - floating until October until President Goldenberg has meeting with President Harrison; depending on her position on the topic we will 1) send an official AS Resolution to President Harrison 2) go to Partick Bailey
8. Powermat Wireless Charging Installation – **Senator Canas & Campbell Wright** – emailed IT, waiting on a response
9. Animal Care – **Senator Thomas** – emailed PPM, waiting on response, emailed Ali, waiting on response, will be contacting Dr. Claire White

10. Additional Water Bottle Refill Station Follow-up – **Senator Nguyen** Sen. Thomas - motion to move referral to the Sustainability Committee, Second – Sen. Czarnecka, passes unanimously
11. Halal Food on Campus – **Senator Czarnecka** - emailed director of campus dining, got a response, Halal food being served and Sierra Center and Geranimo’s, asked us to promote on ASLeaders social media; provided a picture and a quote

VII. NEW BUSINESS:

A. Legislative Referrals

1. Campus Safety Resource Fair – Sen. Thomas; motion to move to Internal Affairs Committee, Sen. Martinez; Second, passed unanimously

VIII. DISCUSSION ITEMS: Leanna is returning from medical leave and is only part time at the moment, she is requesting that we have a special meeting once a month that is earlier in the day so that she can attend

IX. ANNOUNCEMENTS: N/A

X. ROLL CALL:

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