

University Affairs Minutes
A.S. Administrative Conference Room
September 14th, 2017
5:00 PM - 6:00 PM

- I. CALL TO ORDER: 5:00pm**
 - A. Roll Call : Thomas, Campbell- Wright, Martinez, Nyguen, Espinoza, Czarnecka
 - B. Absent: Murali

- II. APPROVAL OF THE AGENDA: September 14th, 2017 Unanimous**

- III. APPROVAL OF THE MINUTES: September 7th, 2017 Unanimous C.**
Martinez, J. Espinoza

- IV. OPEN FORUM:** Ali, Care for Animals Act Referral; surprised that there was no one to take care of the animals on campus, had an encounter with a sick animal and found that DPS couldn't do anything to help the animal until it was dead; goals to keep the animals on campus safe, spread awareness to students on how to care for sick animals if they see them on campus, knows the woman

- V. REPORTS:**
 - A. Chair - A. Canas - keep work on reports, if emailing someone "important" cc Canas and Thomas
 - B. Vice Chair – A. Thomas – keep me updated as you're working on your referrals, always here if you ask questions
 - C. Advisor – L. Vincent – D. Crandall – if you go to a meeting, afterward send thank you email to thank them for their time and then confirm your understanding of what was said in the meeting

- VI. UNFINISHED BUSINESS:**
 - A. Legislative Referrals:
 - i. Student Housing & Security for Homeless Students – (**Senator Espinosa**) – emailed housing 2-3 days ago, no response, new email, assoc. dir. Admin. Ser. Emailed, found student for student shelter at UCLA, started Oct 2016, 9 beds welcome to college students, hold up to 60 people, can stay up to 6 mo. Breakfast and dinner served, SocWelfare workers come by and help, will be looking into it more, will bring it to Claire, Sac State program is great too, look into it, Emergency housing program, email Pres/VP about questions for Sac State Associated Students for CSSA

- ii. Improving Department Tutoring Centers – (Senator Nguyen, Czarnecka, & Murali) **Nyguen:** talked to VP to seek guidance, went to dean’s office and was directed to tutoring center, found master list of all tutoring services/classes, most tutoring goes to third enrollment students over the summer, 10 to 1 ratio, major problem, asst. dean thinks it’s an issue as well, main issues is finding tutor, all they can do is posting that they need tutors, maybe need help with spreading word that tutoring is needed, advertising, talk to office itself, given budget for COBAE, don’t go through AS Marketing, look at other marketing opportunities, maybe summer job as a tutor, continue talking to dean, look at extending tutoring hours **Czarnecka:** emailed dept. chair of Chem dept.; no response, will go to chair’s office hours during her office hours **Murali:** working for math dept, went to tutoring center and got feedback from students working there, referred to Andrea chair of tutoring center, told her that they had everything covered, that their program was fine, contradictory to student feedback, lower division students crowd tutoring centers, chair of dept. emailed, didn’t respond, forwarded email to Andrea, asked for face to face meeting with dean, said can meet with asst. dean, apt with Zahrra for 2:00pm 9/15 with Andrea feed back from Sen. **Czarnecka** who is a student in that dept., have good number of tutors but not all of them are equipped with the appropriate knowledge to help all the students there
- iii. Financial Literacy Refreshers – (**Senator Martinez**) financial literacy program starts by having presentation in UNIV100 classes, informs them about budgeting CC debt, credit classes, want to introduce this presentation to older students, or have more opportunities for students to come in for the refresher courses, does not have contact into, will work on using Marilyn Magram Center
- iv. Expansion of Meal Plan Program on Campus – (Senator Campbell Wright and Thomas) **Campbell:** Spoke with David about who to contact, contacted them, no response, next step is to find where they are located for face to face meeting, will be removing Sen. Thomas from referral

VII. NEW BUSINESS:

A. Legislative Referrals:

- i. Parking Guidance Sensor Follow-Up – **Sen. Espinoza**, should be done within two weeks, simple follow up with Ken Primo
- ii. Creation of New Printing Lab – **Sen. Murali** Rubcavala, printing labs in each college, maybe not about new printing labs but marketing current printing labs, or printing kiosks in Bayramian Hall like the ones in the Sol Center, Diane.Stephens – assoc. vice provost for acad. Research and planning; knows where all printers all, ½ campus wants more accessible printing other ½ wants more sustainable
- iii. Student Speakers at Commencement Ceremonies – will be bringing up at senate next week, needs full support of the senate, would need to talk to P. Bailey (university advisor), D. Harrison does not support, senate can write resolution stating our support (challenge administration), bring up other schools that use student speakers at commencement, **appointing Sen. Martinez**, Sen. Canas will be working on it as well, asking for support of J. Palmer and VP
- iv. Powermat Wireless Charging Installation – CSUSB has powermats, other univ have as well, not many places to charge phone at the Library, talk to pres of CSUSB and their AS to see how to bring it to CSUN, appointing **Sen. Canas**, Ben Quillian in IT for CSUN, end of NOV process for requesting campus quality fee \$, can request to supplement this, **Sen. Campbell-Wright**
- v. Animal Care – first step is to talk to Ali, was staff/faculty effort to care for feral cats on campus, research if there are, clubs/staff/faculty on campus already to help animals – **Sen. Thomas**
- vi. Additional Water Bottle Refill Station Follow-Up –follow up on progress of water bottle refil stations on campus, map online showing were stations are, some need repairs, can always ask to build more, more of a report, should be done quickly, talk to VP about who to talk to, should be done in two weeks, PPM would be the ones to repair/install, maybe add to campus bird **Sen. Nyguen**
- vii. Halal Food on Campus – no update, will mostly be a referral, will be woking with VP, should be done in two weeks, **Sen. C**

VIII. DISCUSSION ITEMS: Murali, permission to be recognized, granted; Nyguen, point of personal priviledge – permission to be recognized

IX. ANNOUNCEMENTS: **please attend Freshman Convocation, schedule one on ones with Zahraa**

ASSOCIATED
STUDENTS



X. ROLL CALL: Roll Call : Thomas, Campbell- Wright, Martinez, Nyguen, Espinoza,
Czarnecka, Murali

XI. ADJOURNMENT: 5:54pm