

**Internal Affairs Special Meeting Minutes
AS Administrative Conference Room
Tuesday, April 3rd, 2018**

I. CALL TO ORDER:

The Chair called this meeting to order at 5pm.

A. ROLL CALL

i.	Michael Solano, Chair of Internal Affairs	Present
ii.	Susana Elizalde, Vice Chair of Internal Affairs	Present
iii.	Rolando Cabral, Committee Member	Present
iv.	Khari Campbell Wright, Committee Member	Absent
v.	Akila Murali, Committee Member	Present
vi.	Sam Lee, Committee Member	Present
vii.	Jacqueline Espinoza, Committee Member	Present

B. Non-Voting Members

i.	David H. Crandall, Advisor	Present
ii.	Zahraa Khuraibet, Vice President	Present
iii.	Christian Rubalcava, Attorney General	Present
iv.	Arthur Zverev, Chief Justice	Present
v.	Jorge Alvarez, Student Member at Large	Present

II. APPROVAL OF THE AGENDA:

April 3, 2018

**minutes and agenda are approved without objection*

III. APPROVAL OF THE MINUTES:

March 27, 2018

**minutes and agenda are approved without objection*

IV. OPEN FORUM:

A. None.

V. REPORTS:

- A. Chair – M. Solano- None.
- B. Vice Chair – S. Elizalde- None.
- C. Advisor – D. Crandall- None.

VI. UNFINISHED BUSINESS:

- A. Legal Clinic Evaluation
 - i. Presentation of Evaluation Results – Vice President Z. Khuraibet- The Advisor mentioned that the Southwestern coordinators have not communicated back with an updated report.
- B. AS Resolution Review
 - i. Report from Attorney General and Chief Justice- The Chief Justice mentioned they went through 120 archive files. The Attorney General brought up a referral from 1989 that related to one from last year about bringing kosher food to campus. In 1980 there was another referral focused on SPACE, now known as Productions.
- C. AS Accounting Review
 - i. Report from Senator Lee- Senator Lee mentioned the student organizations takes up to one week to get reimbursed with AS. He wants to investigate with the HCHC payment and in future transition into a Handshake fund.

- D. Review of AS Codes
 - i. Discuss codes which need review- The Chair suggested to go over the Chair of Technology, Athletics, Club and Organizations, and Chief of Staff. Senator Murali volunteered to look over Chief of Staff code, Senator Lee on clubs and organizations code, Senator Espinoza on athletics code, and the Chair on technology codes.

VII. NEW BUSINESS:

A. None.

VIII. DISCUSSION ITEMS:

- A. New Legislative Referrals
 - i. Achievable Program/Policy referrals – Senator Cabral will submit his referral about the runner up senator from elections are appointed to be next vacant senator seat. He also mentioned he will be working on writing on a dress code referral.

IX. ANNOUNCEMENTS:

A. Senator Cabral announced that the election committee will be busy tomorrow and to help during office hours.

B. The Chief Justice announced to attend Salam Neighborhood at 7pm located in East Conference Center.

X. ROLL CALL:

- A. ROLL CALL
 - i. Michael Solano, Chair of Internal Affairs Present
 - ii. Susana Elizalde, Vice Chair of Internal Affairs Present
 - iii. Rolando Cabral, Committee Member Present
 - iv. Khari Campbell Wright, Committee Member Absent
 - v. Akila Murali, Committee Member Present
 - vi. Sam Lee, Committee Member Present
 - vii. Jacqueline Espinoza, Committee Member Present
- B. Non-Voting Members
 - i. David H. Crandall, Advisor Present
 - ii. Zahraa Khuraibet, Vice President Present
 - iii. Christian Rubalcava, Attorney General Present
 - iv. Arthur Zverev, Chief Justice Present
 - v. Jorge Alvarez, Student Member at Large Present

XI. ADJOURNMENT:

The Chair adjourned this meeting at 5:45pm.