

**Internal Affairs Meeting Minutes  
AS Administrative Conference Room  
Tuesday, March 27<sup>th</sup>, 2018**

**I. CALL TO ORDER:**

The Chair called this meeting to order at 5pm.

**A. ROLL CALL**

|             |   |         |
|-------------|---|---------|
| <b>i.</b>   | Michael Solano, Chair of Internal Affairs       | Present |
| <b>ii.</b>  | Susana Elizalde, Vice Chair of Internal Affairs | Present |
| <b>iii.</b> | Rolando Cabral, Committee Member                | Present |
| <b>iv.</b>  | Khari Campbell Wright, Committee Member         | Present |
| <b>v.</b>   | Akila Murali, Committee Member                  | Present |
| <b>vi.</b>  | Sam Lee, Committee Member                       | Absent  |
| <b>vii.</b> | Jacqueline Espinoza, Committee Member           | Present |

**B. Non-Voting Members**

|             |  |         |
|-------------|--|---------|
| <b>i.</b>   | David H. Crandall, Advisor             | Absent  |
| <b>ii.</b>  | Zahraa Khuraibet, Vice President       | Present |
| <b>iii.</b> | Christian Rubalcava, Attorney General  | Present |
| <b>iv.</b>  | Arthur Zverev, Chief Justice           | Present |
| <b>v.</b>   | Jorge Alvarez, Student Member at Large | Absent  |

**II. APPROVAL OF THE AGENDA:**

**March 27, 2018**

(Cabral, Murali) 5-0-0

**III. APPROVAL OF THE MINUTES:**

**March 6, 2018**

(Cabral, Murali) 5-0-0

**IV. OPEN FORUM:**

A. The Vice President encourages everyone to speak at senate meeting for any questions or concerns.

**V. REPORTS:**

- A. Chair – M. Solano- The Chair mentioned that there are code changes coming up and have one week to submit referrals.
- B. Vice Chair – S. Elizalde- No report.
- C. Advisor – D. Crandall- No report.

**VI. UNFINISHED BUSINESS:**

- A. Evaluation of Sustainability efforts
  - i.** Approval of the Chair of Sustainability Code as amended, to go into effect for the 2018-2019 academic year- The chair discussed over the code changes.
    - A) MSC (S. Elizalde/ K. Campbell) 5-0-0 to approve the Chair of Sustainability Code as amended.**
    - B) MSC (R. Cabral/ K. Campbell) 5-0-0 to remove the Sustainability committee code, effective as of June 30<sup>th</sup> 2018.**
- B. AS Applicant Information Availability
  - i.** Approval of the Chair of Personnel Code as amended- The Chair mentioned the code changes.

*A) MSC (J. Espinoza/ R. Cabral) 5-0-0 to approve the Chair or Personnel Code as amended.*

ii. Approval of the Council of Chairs Code as amended- The Chair mentioned the code changes.

\*point of personal privilege- Jacqueline Espinoza 5:21pm

*A) MSC (S. Elizalde/ R. Cabral) 4-0-0 to approve the Council of Chairs Code as amended.*

C. Review of AS Codes

i. Approval of the Elections Code as amended- The Chair mentioned the code changes and commitment to the committee. The Chief Justice went over conflicts with the code, if we add a time frame.

*A) MSC (S. Elizalde/ A. Murali) 4-0-0 to approve the Elections Code as amended.*

D. Legal Clinic Evaluation

i. Presentation of Evaluation Results – Vice President Z. Khuraibet- The Vice President mentioned they sent out the evaluation to Southwestern and waiting on their feedback.

E. AS Resolution Review- The Chair assigned Attorney General and Chief Justice to review some AS resolutions by next meeting. The Chief Justice mentioned they will start with the archive.

## **VII. NEW BUSINESS:**

A. None.

## **VIII. DISCUSSION ITEMS:**

A. Senator Cabral discussed why the senator as runner up is not chosen to take over the vacant senator chair. The Attorney General suggested to write a legislative referral.

## **IX. ANNOUNCEMENTS:**

A. The Chair of Elections announced the Presidential debate will be tomorrow at noon.

## **X. ROLL CALL:**

A. ROLL CALL

|      |   |         |
|------|---|---------|
| i.   | Michael Solano, Chair of Internal Affairs       | Present |
| ii.  | Susana Elizalde, Vice Chair of Internal Affairs | Present |
| iii. | Rolando Cabral, Committee Member                | Present |
| iv.  | Khari Campbell Wright, Committee Member         | Present |
| v.   | Akila Murali, Committee Member                  | Present |
| vi.  | Sam Lee, Committee Member                       | Absent  |
| vii. | Jacqueline Espinoza, Committee Member           | Absent  |

B. Non-Voting Members

|      |  |         |
|------|--|---------|
| i.   | David H. Crandall, Advisor             | Absent  |
| ii.  | Zahraa Khuraibet, Vice President       | Present |
| iii. | Christian Rubalcava, Attorney General  | Present |
| iv.  | Arthur Zverev, Chief Justice           | Present |
| v.   | Jorge Alvarez, Student Member at Large | Absent  |

## **XI. ADJOURNMENT:**

The Chair adjourned this meeting at 5:53pm.