

Internal Affairs Committee Meeting Minutes  
AS Administrative Conference Room  
Tuesday, February 20, 2018

**I. CALL TO ORDER:**

**A. Roll Call**

i. Michael Solano, Chair of Internal Affairs	Present
ii. Susana Elizalde, Vice Chair of Internal Affairs	Present
iii. Rolando Cabral, Committee Member	Present
iv. Khari Campbell Wright, Committee Member	Absent
v. Akila Murali, Committee Member	Present

**B. Non-Voting Members**

i. David H. Crandall, Advisor	Present
ii. Zahraa Khuraibet, Vice President	Present
iii. Christian Rubalcava, Attorney General	Present
iv. Arthur Zverev, Chief Justice	Present
v. Jorge Alvarez, Student Member at Large	Present

**II. APPROVAL OF THE AGENDA:**

February 20, 2018

- i. (Murali, Cabral) 3-0-0

**III. APPROVAL OF THE MINUTES:**

February 13, 2018

- i. (Murali, Cabral) 3-0-0

**IV. OPEN FORUM:**

- A.** Vice President Khuraibet - met with chief of police, requests everyone help promote the parking pay-by-phone app. She requests everyone RSVP to the meeting with the CSU trustee who will visit on Monday, March 5<sup>th</sup>.

**V. REPORTS:**

- A.** Chair M. Solano – No report  
**B.** Vice Chair S. Elizalde – No report  
**C.** Advisor D. Crandall – Absent

**VI. UNFINISHED BUSINESS:**

**A. Evaluation of Sustainability Efforts**

- i. Update on Sustainability Committee – Senator S. Elizalde
- The Vice Chair Discussed the agenda from the past week's Sustainability Committee meeting.
  - The Vice President recommends reaching out to the chair about the committee's overall goals, and accomplishments for the year.

Permission to be Recognized – Senator K. Campbell Wright - GRANTED

- ii. Update on Sustainability and Recycling Outreach – Senator K. Campbell-Wright

- a) Senator Campbell-Wright will be setting up a meeting with the Advisor this Thursday, February 22
- iii. Update on Sustainable Offices Program – Senator R. Cabral
  - a) Senator Cabral shared an email report regarding the activities and goals of the Sustainable Office Practices Program, and Sustainability Outreach
- B. AS Department Fundraising**
  - i. AS Development Plan, Grants & Donations Policy
    - a) Chair Solano discussed the document that the General Manager/Advisor had sent to the committee. Further discussion is tabled until next week when the advisor returns.
- C. AS Resolution Review**
  - i. Chief Justice Zverev and Attorney General Rubalcava are still reviewing resolutions. A report will be provided to the committee when a batch is complete.
- D. New AS Awareness**
  - i. The chair reviewed the list of events which were held during AS awareness month last year, and suggested the committee finalize a plan to distribute similar events throughout the year.

**VII. NEW BUSINESS:**

- A. None**

**VIII. DISCUSSION ITEMS:**

- A. Legal Clinic Referral – Vice President Khuraibet mentioned that this Friday will conclude her evaluation of the Legal Clinic, and the evaluation will be presented to the committee Tuesday 2/27.**
- B. AS Applicant Information Referral – Chair Solano suggested to have a condensed resume and application for new senators provided to the existing senate before a confirmation vote. Possibly combined with an enhanced report of the interview by the chair of personell.**
  - i. Chief Justice Zverev pointed out that some personal information provided by the university for the application should be redacted
- C. AS Office Electrical Energy Conservation – Chair Solano has tabled the referral pending the current review of all AS sustainability efforts**

**IX. ANNOUNCEMENTS:**

**X. FINAL ROLL CALL:**

- A. Roll Call**
  - i. Michael Solano, Chair of Internal Affairs Present
  - ii. Susana Elizalde, Vice Chair of Internal Affairs Present
  - iii. Rolando Cabral, Committee Member Present
  - iv. Khari Campbell Wright, Committee Member Present
  - v. Akila Murali, Committee Member Present
- B. Non-Voting Members**
  - i. David Crandall, Advisor Present
  - ii. Zahraa Khuraibet, Vice President Present
  - iii. Christian Rubalcava, Attorney General Present

iv. Arthur Zverev, Chief Justice

Present

**XI. ADJOURNMENT:**

**A.** Chair Solano adjourned the meeting at 6:01 pm.