

Internal Affairs Meeting Minutes

A.S. Admin Conference Room

February 16th, 2016

5 – 6 pm

Call to Order: 5:03pm

I. ROLL CALL: G.Terzyan (recognized at 5:20), M. Ayrat, B.Wilcox, J. Lacaden, K. Worland

Absent: H. Hakakian

II. APPROVAL OF THE AGENDA

February 16, 2016

Lacaden / Wilcox 4-0-0

III. APPROVAL OF THE MINUTES

February 9th, 2015

Wilcox / Lacaden 4-0-0

IV. OPEN FORUM

V. REPORTS:

- A. Chair – S. Aguila
 - a. She will be absent next week.
 - b. REMEMBER TO WEAR RED!
 - c. If you have any ideas of any survey questions that you would like to see on the ballot make sure you let Jorge or Sevag know. Elections are on the 13th and 14th of April and the questions must be in 2 weeks in advanced. The ideal number of survey questions is 9.
 - d. Remember no election campaigning can be spoken of within 40 ft of the AS office or when wearing any AS gear.
- B. Vice Chair- K. Worland
 - a. No report
- C. Advisor –D. Crandall
 - a. Remember that the process of the 5-year plans all look different depending on the department. Some may be quicker while other will move at a slower pace.

VI. UNFINISHED BUSINESS:

- A. Improved Recycling in Student Housing
 - a. G. Terzyan: met with Cyndi and Rolando and Tim and they need to look into a couple of things like if they need permission for setting them in certain areas, of the costs. They are looking for areas where

more recycling bins are needed/ are more accessible than other places.

- B. A.S. Department 5 Year Plans
 - i. Some things to ask: What are your department's limitations? What are a couple of priorities? Include in the beginning a description of the department and what they do/if they have their own mission statement or to just include AS mission statement.
 - b. Sports Clubs- B. Wilcox, J. Lacaden
 - i. Met with both departments and just needs budget numbers from sports club. Tim sent old 3-year plan so needs to make an updated version.
 - ii. Good question: What other sources of revenue or donations might be available that can help facilitate growth in your program.
 - c. Outdoor Adventures-B. Wilcox, K. Worland
 - d. Recycling- G. Terzyan,
 - i. Due to the increasing minimum wage the budget needs to be manipulated.
 - e. Bike Shop- H. Hakakian,
 - f. Productions- K. Worland, S. Aguila
 - g. Marketing- J. Lacaden, M. Ayrall
 - i. Needs to make an outline for the budget
 - ii. Shushan will help with budgets and the minimum wage
 - h. Accounting- K. Worland
 - i. Ticket Office- M. Ayrall
 - i. Needs outline for budget breakdown.

VII. NEW BUSINESS:

- A. Promotion of Matatude Tuesday (Wilcox, Aguila)
 - a. Lawn signs, competition with colleges, have professors promote, Freudian Discounts, Tell Faculty senate.
- B. Bring back Senators/Cabinet members (Melissa Ayrall)
- C. More money for Big Politics (Lacaden)

VIII. UPCOMING EVENTS:

- A. Farmer's Market -- Every Tuesday 10:00 am-2:00pm
- B. A.S. Awareness Month: Valerie is sending out information so make sure to check your email
- C. Elections Kick-off Event- February 24th 10:00am-1:00pm (matador Walk)
- D. SRC is hiring personal trainers

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- E. Thursday night Hiring Firms are coming so bring resume and business cards
 - F. Friday Fitness day at 6:30pm with Kinesiology department
 - G. Inclusive language campaign going on now.
- IX. ANNOUNCEMENTS:**
- A. Worland will be bringing a referral to update the AS HR questions
- X. ROLL CALL:** G.Terzyan, M. Ayrar, B.Wilcox, J. Lacaden, K. Worland
- Absent: H. Hakakian
- XI. ADJOURNMENT:** 5:57 PM