

**Internal Affairs Committee Agenda
AS Administrative Conference Room
Tuesday, August 28, 2018 at 5pm**

I. CALL TO ORDER

The Chair called this meeting to order at 5pm.

A. Voting Members

i.	Elizabeth Gutierrez, Chair of Internal Affairs	Present
ii.	Rachel Bonilla, Committee Member	Present
iii.	Arlene Haig, Committee Member	Present
iv.	Cassidy Jimenez, Committee Member	Present
v.	Jose Penado, Committee Member	Present
vi.	Sabrina Maglalang, Committee Member	Present
vii.	Kelsey Baez, Committee Member	Absent

B. Non-voting Members

i.	Aaron Goldenberg, Attorney General	Present
ii.	Rose Merida, Vice President	Present
iii.	David Crandall, Executive Director/Advisor	Present
iv.	Ronnie Medrano, Student at Large	Present
v.	Richard Gutierrez, Student at Large	Present
vi.	Brenda, Student at Large	Present

II. APPROVAL OF THE AGENDA:

August 28th , 2018

** agenda approved without objections*

III. APPROVAL OF THE MINUTES:

April 27th, 2018

**agenda approved without objections*

IV. OPEN FORUM:

A. None

V. REPORTS:

A. Chair – E. Gutierrez- The Chair welcomed everyone and introduced an icebreaker.

B. Advisor – D. Crandall- The Advisor briefly introduced himself. He defined his role as both AS Executive Director and Internal Affairs Advisor.

VI. UNFINISHED BUSINESS:

A. None

VII. NEW BUSINESS:

A. Resume Critique Software submitted by Senator Ratnaparki - Concern: How can we contact and research the right person to implement a resume builder in the career center? The Vice President suggested to transfer to University Affairs. The advisor suggest to notify University Affairs. Senator Haig and Senator Penado suggested to discuss with

the Business College about their software, VMock. Attorney General Goldenberg recommended to send the referral to Vice President Merida. Advisor Crandall suggested to speak with Senator Basha before making any motions. Motion to table for next meeting made passing unanimously.

- B. To amend the code on AS Senate Stipends-
 - i. Senator Bonilla read the amended language to be incorporated. Advisor Crandall Suggests some changes. Vice President Merida suggests to table this business. Senator Maglalang motions to table the business to September 4th and passes unanimously.
- C. Senate representative to the Judicial Court Code #104b Section IVC. : “There shall be no other members in the Judicial Court who are also members of the senate.”
 - i. Attorney General Goldenberg explains that the language should be clarified to require only one senator. Student at Large Ronnie explains that the language seems to not include any senator. Attorney General Goldenberg explains the checks and balances in AS leadership. Senator Penado volunteers to clarify the language. Senator Jimenez tables definitely until further notice from Senator Penado. Motion passes unanimously.
- D. Vice Chair Position
 - i. Chair reports that on September 4th they will be nominating a Vice Chair

VIII. DISCUSSION ITEMS:

- A. New Legislative Referrals- Chair suggested to think about any changes or improvements on campus such as an evaluation of legal clinic. Vice President Merida suggested to look at other CSU universities. Advisor Crandall suggested to look over at prior years minutes and Strategic Plan and review them for any relevant information, such as the Bike Shop from past leadership. The Chair recommended to reach out for any guidance. Vice President Merida recommended to present the referral to Senate. Attorney General explained how to create a new legislative referral with an online template and submission to the President at the end of each Senate meeting

IX. ANNOUNCEMENTS

- A. The Chair announced to act as a support to incoming students and that the student at large may work on referrals in any of the other committees, but not vote on decisions.
- B. Vice President Merida announced about welcome week, freshman convocation, Matadors Rising meetings, correct name pronunciation and a specific communication outside of meetings.
- C. Attorney General Goldenberg announced about attendance being mandatory for committee meetings

X. ROLL CALL:

- A. Voting Members
 - i. Elizabeth Gutierrez, Chair of Internal Affairs Present
 - ii. Rachel Bonilla, Committee Member Present
 - iii. Arlene Haig, Committee Member Present

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| iv. | Cassidy Jimenez, Committee Member | Present |
| v. | Jose Penado, Committee Member | Present |
| vi. | Sabrina Maglalang, Committee Member | Present |
| vii. | Kelsey Baez, Committee Member | Absent |

B. Non-Voting Members

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|-------------|--|---------|
| i. | Aaron Goldenberg, Attorney General | Present |
| ii. | Rose Merida, Vice President | Present |
| iii. | David Crandall, Executive Director/Advisor | Present |
| iv. | Ronnie Medrano, Student at Large | Present |
| v. | Richard Gutierrez, Student at Large | Present |
| vi. | Brenda, Student at Large | Present |

XI. ADJOURNMENT

- A. The Chair adjourned the meeting at 6:00pm