

**Internal Affairs Meeting Minutes**  
A.S. Administrative Conference Room  
October 3, 2017  
5 – 6 pm

**I. CALL TO ORDER: 5:01pm**

**A. Roll Call**

Voting:

Kelsey Baez

Rolando Cabral

Elizabeth Ramirez

Non-voting:

Jorge Alvarez

Arthur Zverev

Nafisa Furniturewala

Zahraa Khuraibet

**II. APPROVAL OF THE AGENDA:**

**October 3, 2017**

Agenda approved 4-0-0

**III. APPROVAL OF THE MINUTES:**

**September 26, 2017**

Minutes approved 4-0-0

**VI. OPEN FORUM:**

Khuraibet: get your big show tickets

Zverev: he is available to help in any way he can

Ramirez: will be leaving at 5:20, so let her know beforehand if she can work on something

**IV. REPORTS:**

**A. Chair-** Hawa Coulibaly: welcomed Jorge Alvarez to the committee

**B. Vice-chair** Jennifer Skornik: no report

**C. Committee Advisor-** David Crandall: no report

**V. UNFINISHED BUSINESS:**

A. Reducing the Price for Farmer's Market to increase vendors (Senator Cabral and Baez): Senators will attend the meeting with TUC. However, they are waiting to learn the date. Leanne and/or Kira can attend to bring institutional knowledge.

B. Providing Financial support to promote and encourage inclusivity. (Senator Baez and Coulibaly): A resolution will be written, but first information to support the resolution will be gathered to support the claim that the money is needed. Hawa will meet with Martha Lopez of the International Student and Exchange Center on October 11. More research is needed about how to do fund raising. Sponsorship/donations might be more fiscally feasible. Jerry DeFelice will provide guidance/information about funding soon.

AS's current scholarship donations allocate the majority of money to a general fund. Some of this money has been "carved out" or designated for specific reasons (e.g. transfer student scholarship).

C. Long term holistic training material for senators. (Senator Skornik):

A statement encouraging Senators to keep it sustainable and leave it online (if they don't have to print) should be included. Additionally, a general guide for all senators to see can be created. Leanne can help with "rights management" and access in Drive. The Attorney General position will be assigned to oversee this by making a code change so it falls under their purview.

(Point of personal privilege: Ramirez 5:21)

(Point of personal privilege: Furniturewala 5:24)

D. Clean the Associated Students Office. (Senator Skornik and Baez):

A competition for “best desk” can help build office morale and make the office look great. This can be a monthly competition. Participation won’t be required. Senators will create guidelines and request the Chief of Staff communicate the event to the group. Chief of Staff will also be asked to poll Leadership for interest in Oasis art workshops.

### **VII. NEW BUSINESS:**

- A. AS Suggestion Box Popularity (Jorge Alvarez): the Suggestion Box is now available on the front page of the AS website. Jorge will submit a marketing request to promote the box and find out how the emails are distributed/responded to (talk with Kevin Mojaradi).
- B. AS Safety/Resource fair: Zahraa will be telling Internal Affairs what needs to be done: we decide on a date and time; she will inform us about what departments to contact (we can add more); look for creative ways to incentive students. Previous it was: Title IX office, DPS, Matador Patrol, University Counseling, JADE, DATE. We should come next week with thoughts.
- C. Grant Writing Corps (Skornik): Senator will talk with Jonathan (President) and Yvette (Controller) about how the logistics of this could work.
- D. Food Pantry Partnership with Farmer’s Market (Baez, Cabral, Alvarez): TUC is aware that as much as 60% of CSUN students are eligible for CalFresh. On campus dining now accepts CalFresh. The Farmer’s Market may be able to use a “ticketing system” so students can use their benefit.

### **VIII. DISCUSSION ITEMS:**

### **IX. ANNOUNCEMENTS:**

### **X. FINAL ROLL CALL:**

Ramirez absent

(Chair stepped out at 5:50, Vice Chair adjourned meeting)

### **XII. ADJOURNMENT: 5:56pm**