

**Internal Affairs Meeting Agenda**  
A.S. Administrative Conference Room  
September 26 , 2017  
5 – 6 pm

**I. CALL TO ORDER: 5:02 pm**

**A. Roll Call**

Ramirez, Cabral, Baez, Rubalcava, Alvarez, Khuraibet, Zverev

**II. APPROVAL OF THE AGENDA:**

**September 26, 2017**

Approved without objection

**III. APPROVAL OF THE MINUTES:**

**September 19, 2017**

Approved without objection

**VI. OPEN FORUM:**

- A. Chief Justice Zverev: introduced himself, expressed interest in working with the IA committee
- B. Vice President Khuraibet: the USU committees are being formed and want AS collaboration

**IV. REPORTS:**

**A. Chair-** Hawa Coulibaly:

- 1. Attended the DREAM Center open house and would like to remind everyone that you don't need to be a DREAMer to spend time at the DREAM Center.
- 2. Attended the DACA training and learned that you should not assume to know a person's status or the reasons for their status.
- 3. Thanked the committee for their hard work.

**B. Vice-chair** Jennifer Skornik: No report

**C. Committee Advisor-** David Crandall: No report

**V. UNFINISHED BUSINESS:**

**A. Reducing the Price for Farmer's Market to increase vendors (Senator Cabral and Baez)**

- 1. Ramirez: point of personal privilege
- 2. TUC rents out space for about \$1500 per semester
- 3. The onus is on Raw Inspiration to find vendors who can meet the diversity needs
- 4. Specifically looking for Kosher/Halal foods
- 5. A meeting is scheduled in October to discuss this with TUC

**B. Providing Financial support to promote and encourage inclusivity. (Senator Baez and Coulibaly)**

- 1. First step has been to see Jerry DeFelice, who provided guidance
- 2. Donors need to be identified/contacted
- 3. A fundraising strategy can be implemented to allow AS to tap the general population
  - a. A silent auction is an option
  - b. VP reminded the committee that the goal is intl. students
  - c. The committee will pursue funding as well as setting aside funds for intl. students

**C. Long term holistic training material for senators. (Senator Skornik)**

- 1. Committee decided a hybrid approach is best (online and on paper)
  - a. Leadership can print online portions at the end of each year in order to share with incoming leaders
- 2. One guide per college, one for upper division, one for lower division, one for graduate
  - a. Each cabinet member will create their own guide according to President/VP request
- 3. Content should include: accomplishments, challenges, contacts, events, legislative process, documentation

- D. Clean the Associated Students Office. (Senator Skornik and Baez)
1. Step one was completed on Monday September 25
  2. Artwork is in progress
  3. For maintaining:
    - a. Create an “office advocate” certificate through the AS Chair of Personnel
    - b. Members are recommended each month
    - c. An extra incentive can be created (e.g. “coupon” for Dad Joke from General Manager)

**VII. NEW BUSINESS:** No new business

**VIII. DISCUSSION ITEMS:**

A. Committee discussed suggestion box on AS website. Alvarez put in charge.

A. Chair Coulibaly will follow up with Safety Fair information.

**IX. ANNOUNCEMENTS:**

A. The VRC Anniversary Celebration takes place the evening of 9/26 and all are invited and encouraged to attend

B. Chief Justice Zverev will make a special presentation on Monday

**X. FINAL ROLL CALL:** Ramirez not present

**XII. ADJOURNMENT:** 5:45pm